



Date: 26 January 2021  
My Ref: CT/ESPO  
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To: Members of the ESPO Finance and Audit Subcommittee

Dear Member,

### **ESPO FINANCE AND AUDIT SUBCOMMITTEE**

A meeting of the Finance and Audit Subcommittee will be held at on Wednesday, 3 February 2021 at 10.30 am via Microsoft Teams.

Yours faithfully,

Cat Tuohy  
for Consortium Secretary

### **AGENDA**

<u>Item</u>		<u>Pages</u>
1.	Appointment of Chairman.	
2.	Minutes of the meeting held on 20 May 2020.	(Pages 3 - 6)
3.	Declarations of interest in respect of items on the agenda.	
4.	To advise of any other items which the Chairman has decided to take as urgent elsewhere on the agenda.	
5.	Internal Audit Service - Progress Against the 2020-21 Internal Audit Plan.	(Pages 7 - 14)
6.	Annual Internal Audit Plan 2021-2022.	(Pages 15 - 20)



7. Date of next meeting.

The next meeting is scheduled to take place on 26 May 2021 at 10.30am as a Microsoft Teams meeting.

8. Exclusion of the Press and Public.

The public are likely to be excluded during consideration of the remaining items in accordance with Section 100(A)(4) of the Local Government Act 1972 (Exempt Information).

9. Forecast Outturn 2020/21 and Draft MTFS 2021/22-2024/25.

(Pages 21 - 22)

10. Any other items which the Chairman has decided to take as urgent.